



**Molemole Municipality**

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 501 2371  
 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**HEAD OFFICE**

303 Church Street  
 Private Bag X 44  
 MOGWADI 0715  
 Telephone: (015) 501 2300  
 Fax no : (015) 501 0419  
 E-mail: [info@molemole.gov.za](mailto:info@molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Ref: CORP-007-2025/2026

Enquiries: WISO PM

26 May 2026

**MOLEMOLE LOCAL MUNICIPALITY IS INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL SUPPLIER DATABASE FOR THE SUPPLY, DELIVERY AND INSTALLATION OF OFFICE FURNITURE AND EQUIPMENT AT MOGWADI AND MOREBENG BRANCH OFFICE**

**SPECIFICATION OFFICE FURNITURE AND EQUIPMENT**

DESCRIPTION	COLOUR	QTY	LOCATION	DELIVERY ADDRESS
<p><b>Desire Heavy Duty High Back Ergonomic Chair</b> (breathable mesh back, fully adjustable seat, headrest, and lumbar support—ideal for all-day comfort and ergonomic support at your desk.)</p> <ul style="list-style-type: none"> <li>• Supports Users Up to 150kg</li> <li>• Synchro Mechanism 4 Position Lock with Seat Slider</li> <li>• Adjustable Lumbar Support</li> <li>• Adjustable headrest</li> <li>• 5 Star Aluminium Base</li> <li>• Black Mesh Back</li> </ul>	Black fabric	02	Mogwadi DLTC & PMS Office	Mogwadi Old Building & DLTC

*(Handwritten signature)*

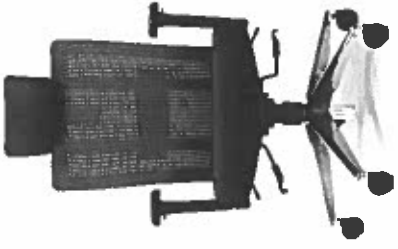

DESCRIPTION	COLOUR	QTY	LOCATION	DELIVERY ADDRESS
<p><b>Aqua High Back Ergonomic Chair</b> (the adjustable lumbar support and adjustable headrest provide full upper-body and neck support, all while helping you maintain good posture while seated.)</p> <ul style="list-style-type: none"> <li>• Black frame with Black Mesh Back</li> <li>• Black Seat Cushion</li> <li>• Black Nylon 700mm Dia. Spider Base</li> <li>• Single Lock Synchro Mechanism</li> <li>• LC 55 Non-Adjustable Arms</li> <li>• Adjustable Lumbar Support</li> <li>• Adjustable Head Rest</li> <li>• High Density Foam on Seat</li> </ul>	Black Fabric	17	Council Support X03 PMS Coordinator X01 Manager Legal HR Officer X01 Fleet Office X 01 Senior Internal Audit X01 Mogwadi Traffic Contravention X02 Budget Account X 02 Morebeng Examiner DLTC X02 Morebeng Admin Assistant X01 Morebeng Receptionist X02	Mogwadi, Morebeng
<p>Universal 1 Brick SABS Firearm Safe            Class B1; 3mm Body; 6mm Door            Heavy Duty Lock with 2 Keys supplied            2 x Pre-drilled holes for mounting (Fixings NOT Included)            Off White Powder Coating internally &amp; Externally            SABS Approved            Dimensions: 180 H x 300 W x 130 D (mm) +-            Weight: 7Kg</p>	Metallic	05	Morebeng Main Office x01; morebeng landfill x01; morebeng technical x01; Mogwadi Landfill X01; Mogwadi Sports ground X01	Mogwadi Morebeng

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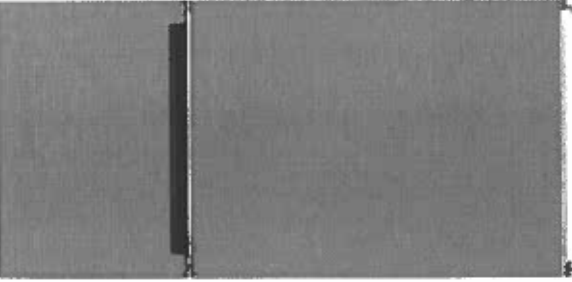
DESCRIPTION	COLOUR	QTY	LOCATION	DELIVERY ADDRESS
Double Door Top Mount Metallic Fridge 157L	Metallic	01	Mogwadi Technical	Mogwadi
20 L Electronic digital Microwave's precision display, <ul style="list-style-type: none"> <li>• Membrane digital control</li> <li>• LED display</li> <li>• Time / Weight defrost function</li> </ul>	Metallic	02	Mogwadi Technical Morebeng Main Office	Mogwadi Morebeng
Supply and installation of 18000 BTU Midwall Fixed Speed Split Unit Air conditioner Complete Set - energization and commissioning of air conditioner	White	06	Council Support X01 Senior IA X 01 Cashier's Office X01 Civic Server room X01 Morebeng DLTC X02	Mogwadi Morebeng

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## TYPE OF OFFICE FURNITURE AND WOOD REQUIRED

DESCRIPTION	COLOUR	QUANTITY	PICTURE
<p><b>Desire Heavy Duty High Back Ergonomic Chair</b> (breathable mesh back, fully adjustable seat, headrest, and lumbar support—ideal for all-day comfort and ergonomic support at your desk.)</p> <ul style="list-style-type: none"> <li>• Supports Users Up to 150kg</li> <li>• Synchro Mechanism 4 Position Lock with Seat Slider</li> <li>• Adjustable Lumbar Support</li> <li>• Adjustable headrest</li> <li>• 5 Star Aluminium Base</li> <li>• Black Mesh Back</li> </ul>	Black fabric	02	
<p><b>Aqua High Back Ergonomic Chair</b> (the adjustable lumbar support and adjustable headrest provide full upper-body and neck support, all while helping you maintain good posture while seated.)</p> <ul style="list-style-type: none"> <li>• Black frame with Black Mesh Back</li> <li>• Black Seat Cushion</li> <li>• Black Nylon 700mm Dia. Spider Base</li> <li>• Single Lock Synchro Mechanism</li> <li>• LC 55 Non-Adjustable Arms</li> <li>• Adjustable Lumbar Support</li> <li>• Adjustable Head Rest</li> <li>• High Density Foam on Seat</li> </ul>	Black Fabric	17	

10-1

<p><b>Universal 1 Brick SABS Firearm Safe</b>  Class B1  3mm Body  6mm Door  Heavy Duty Lock with 2 Keys supplied  2 x Pre-drilled holes for mounting (Fixings NOT Included)  Off White Powder Coating internally &amp; Externally  SABS Approved  Dimensions: 180 H x 300 W x 130 D (mm) +/-  Weight: 7Kg</p>	<p><b>Metallic</b></p>	<p>05</p>	
<p><b>Double Door Top Mount Metallic Fridge 157L</b></p>	<p><b>Metallic</b></p>	<p>01</p>	

*Rev*

<p>20 L Electronic digital Microwave's precision display,</p> <ul style="list-style-type: none"> <li>● Membrane digital control</li> <li>● LED display</li> <li>● Time / Weight defrost function</li> </ul>	<p><b>Metallic</b></p>	<p><b>02</b></p>	
<p>Supply and installation of 18000 BTU Midwall Fixed Speed Split Unit Air Conditioner Complete Set - energization and commissioning of air conditioner</p> <p><b>HEAVY DUTY LOCKABLE CASH DRAWERS</b></p> <p>Reinforced steel construction for anti-theft durability</p> <p>3-position lock (manual, auto open, locked)</p> <p>Compatible with most POS printers and systems</p> <p>Adjustable coin/bill trays and media slots</p> <p>Smooth ball-bearing slides for quiet, consistent operation</p> <p>Mounting brackets available for under-counter setups</p>	<p><b>White</b></p>	<p><b>06</b></p>	<p>Mogwadi DLTC</p>
	<p><b>Black</b></p>	<p><b>01</b></p>	

NEW

**PRICE STRUCTURE**

DESCRIPTION	QTY	Unit price	Total price
Desire Heavy Duty High Back Ergonomic Chair	02		
Aqua High Back Ergonomic Chair	17		
Double Door Top Mount Metallic Fridge 157L	01		
20 L Electronic digital Microwave	02		
18000 BTU Midwall Fixed Speed Split Unit Air conditioner Complete Se	06		
Universal 1 Brick SABS Firearm Safe	05		
Heavy duty lockable cash drawers	01		
<b>SUB TOTAL UNIT PRICE (EXCL VAT)</b>			
			VAT 15%
<b>GRAND TOTAL UNIT PRICE (VAT INCL)</b>			

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**1. The following documentation should be attached to the quotations:**

- a. The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b. Valid Tax Compliance status pin
- c. Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d. Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- e. A valid copy of CIDB certificate and grade 1GB

**N.B Failure to attach the above documents will disqualify the bidder from further evaluation.**

**2. Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points ( rounded to the nearest decimal point) for functionality ( quality) in order to be considered for further evaluation in stage 2 ( Evaluation on Price and Specific Goals

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the the bidding OR construction of buildings. Attach three (3) appointment letters with contactable on clients company letterhead.	100	Poor = 1 Average =2 Good = 3 Very good = 4 Excellent = 5
Total	100	

**3. Stage 3: Evaluation on Price and Specific Goals**

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.


Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or proof of residents from Tribal Authority with the same address on the CSD.	5
Woman-ownership of 51% and above ( less than 51% of woman ownership prorate will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth ( 18 to 34 years) ownership 51% and above ( less than 51% prorate will apply)	Identification Document	5

**4. The following conditions will apply:**

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.

- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all enquiries to **Ms K Khoza** at 015 501 2300/36 between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, no 303 Church Street Mogwadi 0715, by the **02 June 2026 at 11:00**, clearly marking **“Supply and Delivery of office furniture and office equipment”**. No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**Bile Yeyi**

**Acting Municipal Manager**